



BCSS Parent Scoreboard – May 18, 2018

Calendar Events

May 21	Victoria Day
May 23	Mayfair/Right to Play
May 24	YRAA Track and Field Meet
May 25	YRAA Track and Field Meet
May 29	SNAP Track Meet
May 30	SNAP Track Meet Rain Date
May 31	Colts TV #4 Assembly

School Updates:

- **Valid Parking Passes Required**

BCSS facilities will be host to a number of large events during the month of May. Parking space will be limited. In an effort to ensure that parking is available to students and staff with valid parking passes, all vehicles must have their 2017-2018 passes clearly displayed on their dashboards in order to gain access to parking in the school's parking lot. If students have recently obtained their license and will be driving to school, a parking pass **must be purchased** to ensure that the vehicle is registered with the school even if only driven occasionally.

- **Fees Due**

Thank you for those that have paid the \$100 mandatory Student Program Fee and have received their complete school package. If you have not paid this fee and other optional fees, please proceed to cash-on-line at your earliest convenience.

- **Payment Reminder**

A kind reminder to please bring exact change when paying for school items in person at the school. We do not have change to provide. Thank you.

- **Attendance**

Please remind your son/daughter that they must **always** sign in or sign out in the main office when they are late or leaving early. Just a reminder as well, that whenever your child is absent, late or leaving early, you must inform the main office and your child must sign in or out. If we have an emergency in the building we want to be able to determine accurate attendance.

- **OHIP+**

The Ministry of Health and Long-Term Care is releasing additional resources ahead of the January 1, 2018, launch of **OHIP+: Children and Youth Pharmacare**.

Through this program, Ontarians aged 24 years and younger, who are OHIP insured, regardless of their family income, will be eligible for over 4,400 medications and drug products at no cost.

If you have any questions about **OHIP+**, please send an email to OHIPplus@ontario.ca.

For more information, please visit: Ontario.ca/OHIPplus.

- **Year Books**

This is a reminder that yearbooks are on sale! Parents please go to cash-on-line while you can!

- **BCSS Timetable 2018 - 2019**

BCSS will continue with our pilot of a double lunch timetable into 2018-2019 with an adjustment to the lunches. There will be two periods scheduled before and after the Lunch/ILIP periods. This will allow our students to eat earlier in the day. Should you have any questions about the impact of the schedule change on your child's timetable, please don't hesitate to contact the school to speak to an administrator, guidance counselor or a member of the Coop department if your child is in that programming. A full review of the double lunch and ILIP structure will take place early next year.

2018-2019 BCSS Timetable:

Daily timetable (except Wednesday)

Period 1 (8:45-9:44) - Academic

Period 2 (9:50-10:49)- Academic

Lunch/ILIP (10:55-11:54)-Lunch (gr 9/10)/ILIP (gr 11/12)

Lunch/ILIP-(11:54-12:54)-Lunch (gr 11/12) / ILIP (gr 9/10)

Period 4 (12:54-1:53) – Academic

Period 5 (1:59-2:58) – Academic

Wednesday Timetable (Remains the same)

Meeting 8:30 – 9:45

Period 1 10:00 – 11:00

Period 2 11:05 – 12:05

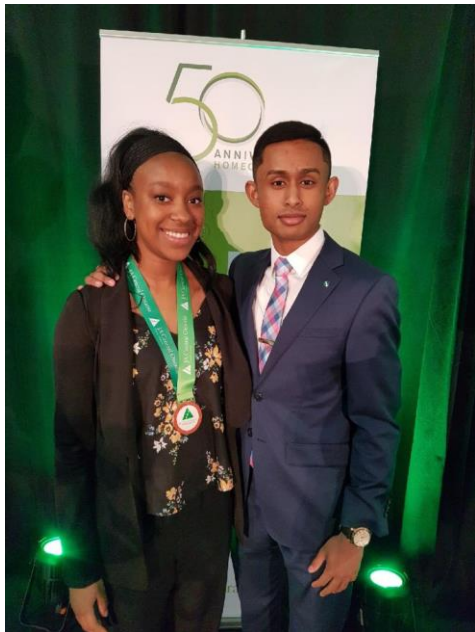
Lunch 3 12:05 - 12:55

Period 4 12:55 – 1:55

Period 5 2:00-3:00

• **Student Achievements**

- Grade 12 student Achini Perera will be representing Canada in the Fair Break Global Cricket Tournament at the end of May in the U.K.!
- Grade 11 student, Myah Elliott was the recipient of the 2018 Journey Award during the Junior Achievement Central Ontario (JACO) Venture On celebration held at the University of Toronto on May 10, 2018. There were 50 student-led JACO companies established this year and each company could nominate one individual for this award. Myah was a part of ALPS and their company created a support website for the local autistic community. BCSS alumnus Ahillan Ilangko (class of 2016/2017) who is currently in his first year at The Schulich School of Business was a guest speaker at the Venture On event. Congratulations Myah and Ahillan!



- **YRDSB SUMMER SCHOOL – 2018**

Students interested in YRDSB Summer School can register through Career Cruising. Please book a guidance appointment once you have registered and complete a replacement course form. Please follow this link to register:

<http://www.yrdsb.ca/Programs/ConEd/Pages/Secondary-Summer-School-Registration.aspx>

- **Used School Uniform Drive**

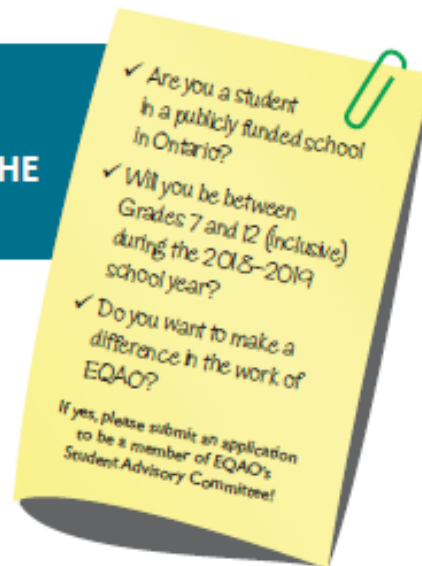
Please donate your gently used or previously loved BCSS school uniforms. All items should be washed and dropped off at the main office. All donations are greatly appreciated!



AN INVITATION TO STUDENTS!

EQAO'S NEW STUDENT ADVISORY COMMITTEE IS SEEKING REPRESENTATIVES FOR THE 2018–2019 SCHOOL YEAR!

The Student Advisory Committee is a new group that helps foster a two-way conversation between Ontario's students and EQAO. Students are the focus of EQAO's work, and we value learners' perspectives on everything that we do. As EQAO seeks to continuously improve its programs, we want to ensure that students' voices are being heard. The Student Advisory Committee is a unique forum for students to share their ideas and experiences.



What would I do as a member of the Student Advisory Committee?

As a representative of the student voice, you would join other students from across the province to share insights and ideas about how EQAO can improve assessments and programs, and increase student engagement.

Who is eligible to apply?

You can apply for this opportunity if you're a student in a publicly funded school in Ontario who

- will be between Grades 7 and 12 (inclusive) during the 2018–2019 school year and
- has participated in at least one EQAO assessment.

How many students are going to be on the committee?

There will be 30 students on the Student Advisory Committee.

How often will the committee meet?

The committee will meet three times during the 2018–2019 school year—twice in person in Toronto and once in a virtual session. The time spent on committee work will count toward your volunteer hours, and EQAO will provide a letter to confirm your participation.

When will I know if I have been selected?

EQAO will receive applications by May 31, 2018, and inform you of the outcome on June 20, 2018.

How long would I be on the committee?

Committee members' terms will be one school year. EQAO is currently seeking applications from students interested in joining the committee for the 2018–2019 school year.

How will EQAO select committee members?

EQAO celebrates student diversity across the province, and our approach to open dialogue welcomes all viewpoints. When selecting committee members, we'll ensure a diverse representation of students' experiences and perspectives. We'll also look for students who demonstrate a passion for effecting change in their communities and have a desire to make a difference—through their actions or through their ideas.

How do I apply?

Step 1

Complete the application form. The form must also be signed by a parent or guardian, and your principal.

Step 2

Write an essay (maximum length 500 words) or create a video (maximum length 5 minutes).

The essay or video should explain why you want to be a member of the Student Advisory Committee and describe a time when you contributed to a positive change.

Step 3

Submit your application form to EQAO—along with your essay or a link to your video—by May 31, 2018. Refer to the application form for details on how to submit your material.



For any additional information about EQAO's Student Advisory Committee, please contact us at 1 888-327-7377 or SACC.CEE@eqao.com.

The Education Quality and Accountability Office (EQAO) is an arm's-length agency of the Government of Ontario that contributes to quality and accountability in Ontario's publicly funded education system. The agency provides information that can help support the achievement of every student.

EQAO's Student Advisory Committee is a new group that helps foster a two-way conversation between Ontario's students and the agency. Students are the focus of EQAO's work, and we value learners' perspectives on everything that we do. As EQAO seeks to continuously improve our programs, we want to ensure that students' voices are being heard. The Student Advisory Committee is a unique forum for students to share ideas and experiences.

APPLICATION INSTRUCTIONS

Step 1: Please complete the application form. The form must also be signed by a parent or guardian, and your principal.

Step 2: In support of your application, please also write an essay or create a video. The essay or video should explain why you want to be a member of the Student Advisory Committee and describe a time when you contributed to a positive change. The maximum length is 500 words if you're writing an essay and five minutes if you're creating a video.

Step 3: Please e-mail a copy of the application form to EQAO—along with the essay or link to your video—by May 31, 2018, at SAC.GCE@eqao.com.

STUDENT INFORMATION

Name:

Address:

City:

Postal code:

Telephone:

E-mail address:

STUDENT INFORMATION (cont'd)

Expected grade in 2018–2019 school year: **Select**

Language of instruction at school:

English French French Immersion

I have written the following EQAO assessments (check all that apply):

- Primary-division Assessment of Reading, Writing and Mathematics, administered in Grade 3
- Junior-division Assessment of Reading, Writing and Mathematics, administered in Grade 5
- Grade 9 Assessment of Mathematics (academic)
- Grade 9 Assessment of Mathematics (applied)
- Ontario Secondary School Literacy Test

In support of my application, I am submitting (check only one of the following)

an essay (maximum length 500 words). a video (maximum length five minutes).

I submit this application to be considered for membership on the EQAO Student Advisory Committee during the 2018–2019 school year:

Signature:

Date:

PRINCIPAL'S ENDORSEMENT

I endorse this application and believe that this student will be an effective representative and member of EQAO's Student Advisory Committee.

Name:

School:

School address:

School board:

Signature:

Date:

PARENT'S OR GUARDIAN'S APPROVAL

I approve this application and understand that, if selected, my child will be asked to participate in two EQAO Student Advisory Committee meetings in Toronto. Any expenses incurred in relation to students' and chaperones' travel and accommodations will be reimbursed by EQAO, in accordance with Government of Ontario directives.

Name:

Address:

City:

Postal code:

Telephone:

E-mail address:

Signature:

Date:



Parent, Family and Community Engagement Advisory Committee (PEAC)

Call for Membership Applications

Online Applications Begin: **May 1, 2018**

Online Applications Close: **June 15, 2018**

Available Positions

A. York Region District School Board (YRDSB) invites parents/guardians of students attending schools in the following areas:

- Central – ONE Elementary Position
- North – ONE Elementary Position
- West – ONE Elementary Position and ONE Secondary Position
- East – ONE Elementary Position

Membership is available for one-year or two-years on the Parent, Family and Community Engagement Advisory Committee (PEAC) to commence in November 2018. The Board will approve membership terms, as required. There are currently five (5) positions available. (To check the respective areas that schools are in use our [school locator](#).)

B. York Region District School Board invites one (1) community member from any part of the region to participate as an advisor for a term of up to four (4) years.

- Regional – ONE Position – Not required to have child/ren in school

PEAC supports encourages and enhances parent engagement at the Board level in order to improve student achievement and well-being. PEAC does this by providing information and advice on parent engagement to the Board, communicating with and supporting school councils and undertaking activities to help parents support their children's learning. The Committee's mandate is to:

- a) develop strategies and initiatives that the Board and the Board's Director of Education could use to effectively communicate with parents/guardians and to effectively engage parents/guardians in improving student achievement and well-being.
- b) advise the Board and the Director of Education on ways to use the strategies and initiatives referred to above.
- c) communicate information from the Ministry to school councils of schools of the Board and to parents/guardians of pupils of the Board.
- d) work with school councils of schools of the Board and, through the Board's Director of Education, with employees of the Board to;

- i. share effective practices to help engage parents/guardians, especially parents/guardians who may find engagement challenging, in their children's learning.
 - ii. identify and reduce barriers to parent engagement.
 - iii. help ensure that schools of the Board create a welcoming environment for parents/guardians of its pupils.
 - iv. develop skills and acquire knowledge that will assist the Parent, Family and Community Engagement Advisory Committee and school councils of the Board with their work.
- e) determine, in consultation with the Board's Director of Education and in keeping with the Board's policies and procedures, how funding, if any, provided under the Education Act for parent involvement is reported.

The Parent, Family and Community Engagement Committee (PEAC) is established according to Ministry legislation and members must be prepared to attend each meeting. PEAC meetings are generally scheduled on the second Tuesday of the month. Members are required to attend a minimum of six meetings and will have opportunities to participate in other workshops and events. The first meeting date for the new membership is November 13, 2018.

PEAC is composed of:

- 12 parents/guardians (2 Elementary and 1 Secondary for each Community Education Center)
- 1 Director of Education or Designate
- 1 Trustee and 1 alternate
- 1 Special Education Advisory Committee member
- 1 Equity and Inclusivity Advisory Committee member
- 1 Community Member at Large

Members are selected based on principles of representation that include diversity in all its manifestations, a variety of skills, experiences, location and knowledge. The contents of the Membership Applications are kept strictly confidential.

Two references are required, one of whom should be any YRDSB staff member. Parents/guardians who are also employees of the Board are asked to self-identify when applying. References are kept strictly confidential.

Further information about the role of PEAC may be found at the Ontario Ministry of Education website [School Councils and Parent Involvement Committees](#). Parents/guardians interested in serving as a member of PEAC are asked to submit an electronic application between May 1, 2018 and June 15, 2018 (final deadline) using the on-line [Application Form](#) or calling Education and Community Services at 905 727-0022 ext 2242 to submit a paper application.

INTERNATIONAL LANGUAGES

Credit Programs

Guidance Handbook 2018-2019

YORK REGION DISTRICT SCHOOL BOARD

Community and International Education Services

INTERNATIONAL LANGUAGES CREDIT PROGRAM

The International Languages Credit Program and curriculum are governed by The Ontario Ministry of Education. The Ontario Curriculum, Classical Studies and International Languages, (Revised) 2016, are documents which outline the course levels and course expectations.

The York Region District School Board provides International Language programming to support students "in the development of language skills they will need to communicate effectively in an international and multilinguistic community."

All International Language credit course teachers, employed by the York Region District School Board, Continuing Education Services, must have an Ontario Teaching Certification granted by the Ontario College of Teachers.

STUDENT PLACEMENT and COURSE CODES

In the past, the Ministry's International Language curriculum guidelines provided two codes for each language; the first code was used for **beginner students** and the second code was used for **experienced students**. **As of September 2015, the Ministry moved to a one course code model; beginners/non-native and experienced students now receive the same course code.**

The Ministry also moved from a 4 year/level program to a 3 year/level program. See below for how students will move amongst levels/courses in the International Languages Program.

LEVELS

CURRENT YEAR	Grade 8	Grade 9/10	Grade 11
	Elementary	Level 1 (B)	Level 2 (C)
NEXT YEAR	Grade 9/10	Grade 11	Grade 12
	Level 1 (B)	Level 2 (C)	Level 3 (D)

- the 2015-2016 & prior cohorts will complete a 4 year International Language program as originally scheduled
- the 2017-2018 cohort will complete a 3 year IL program

REGISTRATION

All students currently taking International Languages courses will be pre-registered in the spring at their International Languages site. Students do not need to register again.

Commencing May 1st 2018 students new to International Languages will register via Career Cruising.

- Students will be required to print a copy of the Career Cruising Sign Off form and obtain a parent signature for parental approval

- The signed approval should be submitted to Guidance at the home school; a copy of this approval should be brought to the language site on the first day of the class
- Courses must be approved ("locked") by Guidance via Career Cruising – see prerequisite chart
- Students must ensure that their Guidance Counselor has approved the course in Career Cruising by ensuring that the course is "locked" before coming to the first night of classes

After September 12th, 2018, Career Cruising closes and students must register with the *Community & International Education Services Night & Summer School Registration Form*

- Students can download a registration form from the International Languages website at <http://www.yrdsb.ca/Programs/ConEd/Pages/International-Languages.aspx>. Then complete and submit the form to Guidance for signature and official seal
- Students must bring the Guidance approved registration form and Credit Counseling summary on registration day to the language site
- **While we do not encourage it, students can register up to and including the third day of classes; please inform any late applicants that each class is 3.75 hours long; hence missing three classes could jeopardize the credit.**

Note: Please see pre-requisite chart before approving any International Languages course

FIRST DAY OF CLASS

Students are to attend the first class according to the schedule

Class locations will be posted in the foyer of the International Languages school on the first day of class.

INTERNATIONAL LANGUAGES COURSE OFFERINGS 2017-2018

The York Region District School Board offers the following year-long International Language **credit** courses during the week in the evening, or on Saturdays:

Arabic	Gujarati	Punjabi
Cantonese	Japanese	Russian
Farsi	Korean	Spanish
German	Traditional	Tamil
Greek	Simplified	Urdu
	Mandarin	

A student may choose to enroll in either Simplified or Traditional Mandarin. However, a student can only earn a maximum of 3 credits in Mandarin, either Simplified or Traditional. (The students from the old cohort will earn a maximum of 4 credits in Mandarin).

Simplified Mandarin has a different writing system from Traditional Mandarin.

INTERNATIONAL LANGUAGES

PRE-REQUISITES

A three-year International Languages Credit Program is offered through Continuing Education Services at the academic and university levels.

Students must have the required pre-requisite course in order to enroll in a grade 11 (level 2/C) or grade 12

(level 3/D) International Languages course, regardless of fluency (i.e. students may not skip levels/grades). Advanced standing is granted only to students who have recently arrived (6-12 months) in Ontario and have an equivalent course pre-requisite from the home province/country. See prerequisite chart below.

A pre-requisite is not required for a grade 9/10 Level 1(B) course.

COURSE	Level 1 / B (Grade 9/10)	Level 2 / C (Grade 11)	Level 3 / D (Grade 12)
	Prerequisite: NOT required	Prerequisite: Level 1 of the language	Prerequisite: Level 2 of the language
ARABIC	-	LYA BD	LYA CU
CANTONESE	-	LKC BD or Form 4	LKC CU or Form 5
FARSI	-	LYF BD	LYF CU
GERMAN	-	LWGBD	LWGCU
GREEK	-	LBGBD	LBGCU
GUJARATI	-	LIG BD	LIG CU
JAPANESE	-	LKJ BD or Gr. 1 Junior High	LKJ CU or Gr. 2 Senior High
KOREAN	-	LKK BD or Gr. 1 Middle School	LKK CU or Gr. 2 Senior High
MANDARIN SIMPLIFIED	-	LKB BD or Year 1 Junior	LKB CU or year 2 Senior High
MANDARIN TRADITIONAL	-	LKM BD	LKM CU
MANDARIN SIMPLIFIED ADVANCED PLACEMENT	-	-	LKB CU
PUNJABI	-	LIP BD	LIP CU
RUSSIAN	-	LRR BD	LRR CU
SPANISH	-	LWS BD	LWS CU
TAMIL	-	LIT BD	LIT CU
URDU	-	LIU BD	LIU CU

Official written proof of successful completion of level 1 or 2 in Ontario, or Official Report Card that demonstrates successful completion of a course equivalent to level 1 or 2 in the language must be presented to home school Guidance staff and/or International Languages Principal or Site Administrator.



DR. BETTE STEPHENSON CENTRE FOR LEARNING**INTERNATIONAL LANGUAGES PROGRAM**36 Regatta Avenue
Richmond Hill ON L4E 4R1

Tel: 905.884.2046

Fax: 905.773.2406

Email: international.languages@yrdsb.ca**MEMORANDUM**

TO: Secondary Principals
Secondary Vice-Principals
Guidance Heads

FROM: Susie Nunes, Vice-Principal

DATE: April 2018

RE: International Languages Credit Programs 2018-2019- *Registration Process*

(This memo is only for students who want to register for a credit course and have not taken International languages the previous year. Current International Languages grade 8 students wanting to take a Level 1 (Grade 9/10) credit course would have been pre-registered. Students who have taken International Languages the previous year would also have been pre-registered.)

We are pleased to announce that the International Languages Credit course registration for YRDSB day school students is now available online through Career Cruising.

Access and career cruising instructions regarding International Credit course registration is available to students at <http://www.yrdsb.ca/Programs/ConEd/Documents/FOR-nonYRRegistration.pdf>. The course offerings and sites are available on the Career Cruising Student Portfolio login page.

Career Cruising Registration – for YRDSB students

May 1, 2018 Opens
September 12, 2018 Closes

Please be reminded of the following:

- International Languages credit courses are year long courses. Paper registration is accepted after September 12th 2018 and is possible up to, and including the 3rd day of International Languages classes. After September 12th, please continue to register students using the Community & International Education Services Night & Summer School Registration form. Please remind students that registration closes after the third class (each class is 3.75 hours long; hence missing three classes would jeopardize the credit).
- The day school Guidance staff and administrators will determine the appropriateness of the student's choice considering his/her prerequisites and equivalencies.
- The \$10 non-refundable consumable fee (collected by the YRDSB for photocopying, craft items and additional resources) plus any additional book fee will be collected during class hours in September 2018. Please note that although these programs are paid for by the Ministry of Education for most students, Visa students are required to pay an additional \$1437.50 for registration.

For more information

Click on <http://www.yrdsb.ca/Programs/ConEd/Pages/International-Languages-Secondary-Program.aspx>
or contact Nella Di Prospero at (905) 884-2046 ext. 242 if you require assistance.

INTERNATIONAL LANGUAGES PROGRAM

SECONDARY CREDIT PROGRAM

2018-2019

DURATION	September to June (A minimum of 32 students is required for a course to be offered).
ELIGIBILITY	Open to students who are not native and native speakers.
COURSE MATERIAL	\$10.00 non-refundable consumable fee (collected by the YRDSB for photocopying, craft items and additional resources) plus any additional book fee will be collected during class hours. Students will be responsible for purchasing the course textbook/course packs which will be sold in September. Visa students are required to pay an additional \$1437.50 for registration.
PREREQUISITE	Students must have the required pre-requisite course in order to enroll in a grade 11 (level 2/C) or grade 12 (level 3/D) International Languages course, regardless of fluency (i.e. students may not skip levels/grades). Advanced standing is granted only to students who have recently arrived (6-12 months) in Ontario and have an equivalent course pre-requisite from the home province/country. See prerequisite chart below.

COURSE	Level 1 (Grade 9/10)	Level 2 (Grade 11)	Level 3 (Grade 12)	SCHOOL LOCATION			
				MIDDLEFIELD C.I.	RICHMOND HILL H.S.	THORNLEA S.S.	UNIONVILLE H.S.
ARABIC	LYA BD	LYA CU	LYA DU		Saturday		
CANTONESE	LKC BD	LKC CU	LKC DU	Saturday		Saturday	Tuesday
FARSI	LYF BD	LYF CU	LYF DU			Saturday	
GERMAN	LWG BD	LWG CU	LWG DU		Saturday		
GREEK	LBG BD	LBG CU	LBG DU		Saturday		
GUJARATI	LIG BD	LIG CU	LIG DU	Saturday			
JAPANESE	LKJ BD	LKJ CU	LKJ DU			Saturday	Tuesday
KOREAN	LKK BD	LKK CU	LKK DU		Saturday		
MANDARIN SIMPLIFIED	LKB BD	LKB CU	LKB DU	Saturday		Saturday	Tuesday
MANDARIN TRADITIONAL	LKM BD	LKM CU	LKM DU	Saturday		Saturday	
MANDARIN SIMPLIFIED ADVANCED PLACEMENT			LKB DUE	Saturday			
PUNJABI	LIP BD	LIP CU	LIP DU	Saturday			
RUSSIAN	LRR BD	LRR CU	LRR DU		Saturday		
SPANISH	LWS BD	LWS CU	LWS DU		Saturday		
TAMIL	LIT BD	LIT CU	LIT DU	Saturday			
URDU	LIU BD	LIU CU	LIU DU	Saturday			

REGISTRATION **PRE-REGISTERED YRDSB STUDENTS (pre-registered students from previous school year)**
Attend the first class according to the schedule below.

NON-REGISTERED YRDSB STUDENTS
Register on-line at *Career Cruising* before September 12, 2018. Ensure Guidance has approved course. Please note approved courses appear locked in *Career Cruising* once approved by Guidance. If applying after the deadline date, submit the application to your Guidance Counsellor for approval, and bring a copy to your first class.

NON-YRDSB STUDENT (other school board)

1. Pick-up a registration form and Pupil Eligibility Attestation Form on registration day at the language school site (see below).
2. Complete the form, and have it signed and sealed by your Principal before the first day of class.
3. Bring both completed forms, along with a copy of your Credit Counselling Summary to the first day of class. Canadian citizen require one original Citizenship/Immigration document; Other Citizenship requires two.

SCHOOL LOCATION	ADDRESS	REGISTRATION FORMS AVAILABLE	SUBMIT REGISTRATION FIRST CLASS
MIDDLEFIELD C.I.	525 Highlen Ave. South of 14th Ave., East of McCowan Rd.	September 8, 2018 10:00 am to 12:00 pm	September 15, 2018 8:45 am to 12:30 pm
RICHMOND HILL H.S.	201 Yorkland St. East of Yonge, North of Elgin Mills Road	September 8, 2018 10:00 am to 12:00 pm	September 15, 2018 8:45 am to 12:30 pm
THORNLEA S.S.	8075 Bayview Ave. South of Highway #7	September 8, 2018 10:00 am to 12:00 pm	September 15, 2018 8:45 am to 12:30 pm
UNIONVILLE H.S.	201 Town Centre Blvd. Warden Ave. & Highway #7	September 11, 2018 6:00 pm to 8:00 pm	September 18, 2018 5:45 pm to 9:30 pm

www.yrdsb.ca/international-languages

All first semester textbooks and novels are due back; please ensure the students return them A.S.A.P.

BUILD A BETTER FUTURE!



FREE CLASSES

- English as a Second Language/LINC
- Academic Upgrading and Computer Skills
- Citizenship and IELTS Preparation


Call 905-731-9557
to book an appointment
www.yrdsb.ca

[@YRDSB](https://twitter.com/YRDSB) [YRDSBMedia](https://www.youtube.com/channel/UCYRDSBMedia)




From the list below, select what you need help with in order to find or secure sustainable employment:

<input type="checkbox"/> Finding and using information	<input type="checkbox"/> Using digital technology (computer skills)
<input type="checkbox"/> Communicating ideas and information	<input type="checkbox"/> Managing your learning (goal setting and action plans)
<input type="checkbox"/> Understanding and using numbers (math)	<input type="checkbox"/> Engaging with others ("soft skills" such as customer-service)



DESIGN YOUR PATH TO SUCCESS



The iWIN Program is offered at no cost to eligible learners by the York Region District School Board, with support from the Ministry of Training, Colleges and Universities.


Book your assessment today!

Date: _____ Time: _____

This program is right for you if you are a resident of Ontario (19+) and need to:

- Enhance your employability skills
- Gain or upgrade computer skills for the workplace
- Prepare for college, university or apprenticeship programs
- Prepare for a High School Credit program or GED
- Gain confidence in life, work and studies

Our iWIN Program will help you reach your goals faster! Get individualized support from a highly qualified and experienced instructor and create a class schedule that **works for you.**



Select the program(s) you'd like to learn:

Basic Computer Skills

Minimum time commitment - 8 classes

- Getting to Know a Computer**
 - Terminology
 - Hardware and software
 - Mouse skills
 - Keyboarding
- File Management**
 - Saving files to a hard drive or USB
 - Creating folders
 - Moving files
- Getting Started with Email**
 - Setting up a new address
 - Sending/receiving email
 - Attaching a document (résumé, picture, etc.)
- Basic Text and Image Skills (in MS Word)**
 - Working with documents
 - Moving text
 - Inserting pictures, clip art, shapes
 - Formatting images and shapes
 - Creating a basic chart/table
 - Using spell-check
 - Inserting, editing and removing a header/footer
- Internet Searches**
 - Conducting searches
 - Making searches more effective
 - Choosing reliable sites

Digital Technology for Effective Job Searches and Online Applications

Minimum time commitment - 8 classes

- Email for Employment**
 - Subject line
 - Address: to, cc, bcc
 - Reply, reply all, and forward
 - Body of email
 - How to attach a file
 - Formal/informal tone
 - Purpose of email
- Résumés and Cover Letters**
 - How to format
 - Salutations and closings
 - Purpose of letter
 - Appropriate language and tone
 - Inserting, editing and removing a header/footer
 - Applying to positions online

Soft Skills and Successful Oral Communication

Once a week

- Conversation Group**
 - Weekly topics for discussion
 - Appropriate language and tone
- Workplace culture and etiquette**
 - Body language
 - Enhanced pronunciation
 - Confidence building

High School Credit or GED Preparation

- Get individualized support and instruction while preparing for your high school credit program or GED (high school equivalency). All subjects are offered.

Computer Skills for Employment and Further Education

Blended learning using training software and instructional support

Minimum time commitment - 8 classes

- Microsoft Office Skills Introduction**
 - Word: creating and editing original documents, using proofing tools, templates, setting page layout
 - Excel: entering data, formatting worksheets, setting worksheet layout, creating formulas, exercises
 - PowerPoint: creating simple presentations
 - Publisher: creating basic publications, formatting objects, duplicating an existing tri-fold brochure
 - Outlook: making contacts, using the calendar
 - Access: creating relational database tables, field properties
- Microsoft Office Skills Intermediate to Advanced**
 - Word: working with tabs, bullets and numbering, drawing objects, using building blocks, tables, mail merge, macros. Creating flyers using WordArt, images and tables
 - Excel: conditional formatting, sorting and filtering data, pivot tables and charts, security features, larger orders and charts
 - PowerPoint: slide show view, animations, inserting sound, charts, tables and objects. Creating presentations using animation and sound. Delivering presentations to a group.
 - Publisher: using master pages, customizing schemes, page set-up and layout. Creating an original tri-fold brochure and other business stationary such as gift certificate and flyers
 - Outlook: tasks, folders, mailbox options
 - Access: queries, creating forms, form and report controls, macros
- Google at Work**

Once a Week

 - Gmail
 - Sharing documents
 - Calendar
 - Hangouts
 - Drive
- Increasing Keyboarding Speed**

Employment and Academic Skills Upgrading

- Math**

Minimum time commitment - 8 classes

 - Basic arithmetic
 - Money math
 - Time (time sheets, calendars)
 - Math for college
- English Language Skills**

Minimum time commitment - 8 classes

 - Grammar: parts of speech, word order, parts of a sentence
 - Mechanics: punctuation, capitalization, spelling
 - Writing complete sentences
 - Verb tenses, agreement

Why don't you sign up for Korean Credit Course?

It's the best way to learn Korean for High School Students
Studying Korean is not just about learning a new language!
Experience K-Pop, K-Drama, Korean Food, Korean Culture and more!

PLUS + WE OFFER

- Scholarship for outstanding students by teacher's recommendation
- Free trip to Korea sponsored by the Korean government
- Invitation to Korean Events for free i.e. K-Pop concert, K-movies, Korean Cultural events etc.
- Extra-curricular activities i.e. K-Cooking, K-Pop dance, Taekwondo etc.
- Korean Immersion Summer Camp at University of Toronto

HOW TO REGISTER

- Register in person at the school on the first day of class or through your district school board website
- Contact us for finding your school and registration method
- Within a year you will speak Korean fluently with your Korean friends

ENQUIRY | EMAIL KOREDUCTION@GMAIL.COM / TEL 416-920-3809 EXT. 242
REGISTRATION GUIDE | WWW.CAKEC.COM

RHHS Korean School at YRDSB

- **DURATION** | September to June (30 sessions)
- **HOURS** | Every Saturdays, 8:45 AM - 12:30 PM
- **LOCATION** | Richmond Hill H.S. 201 Yorkland St.
East of Yonge, North of Elgin Mills Rd.
- **ELIGIBILITY** | Open to all students from Grade 9 to Grade 12

REGISTRATION INFORMATION CAN BE FOUND BELOW LINK.
<http://www.yrdsb.ca/Programs/ConEd/Pages/International-Languages-Secondary-Program.aspx>

かいて



ALL ABOUT JAPAN

SCHOOL VISIT PROGRAM

おとめ



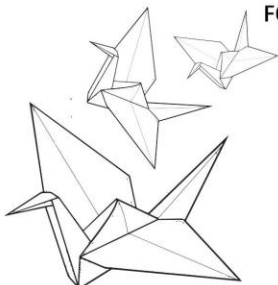
は

The purpose of the School Visit Program is to develop mutual understanding between Canada and Japan.

Tourism, culture, writing, current affairs, anime, and crafts are just a few of the topics offered with the School Visit Program. Book a visit and Information & Culture staff at the Consulate-General of Japan will visit your classroom and give an age-appropriate presentation on a selected topic of your choice.

The Program is **NON-PROFIT** and offered on weekdays between 10AM and 3:30PM.

FOR MORE INFORMATION AND TO RESERVE A VISIT, PLEASE GO TO
TORONTO.CA.EMB-JAPAN.GO.JP



CONSULATE GENERAL
OF JAPAN IN TORONTO

